



MINUTES OF WORKING GROUP MEETING

VENUE : CTICC, CAPE TOWN, RSA

DATE : 13 MAY 2013

Attendees:

Name	Position/Utility	Email	Country	Registry	Contact Number
Jacqueline Chauke	Secretary/ AMEU	Jacqueline.chauke@ekurhuleni.gov.za	RSA	✓	+27834431407
Francis Nyikayaramba	Member/ REA	hamadziripo@yahoo.com	Zimbabwe	✓	+263772132110
David Mbewe	Member/ ESCOM	dmbewe@escommw.com	Malawi	✓	+265999961066
Robert M Semsella	Member/ TANESCO	Robert.semsella@tanESCO.co.tz	Tanzania	✓	+255752758528
Mmatholo Mabotja	Member/Landis & Gyr	Mmatholo.mabotja@lansisgyr.com	RSA	✗	+27126453100
Patricia Ocan	Member/Umeme LTD	Patricia.ocan@umeme.co.ug	Uganda	✓	+256772668163
Thabiso Phate	Member/LEC	phate@lec.co.ls	Lesotho	✗	+26658883407
Gyavira Bwalya	Convener/ ZESCO	gybwalya@zesco.co.zm	Zambia	✓	+260977142339
Benson B Oungo	Member/ REA	bbunde@rea.co.ke	Kenya	✓	+254722805428
Uresh Singh	Member/Reinhausen	u.singh@za.reinhausen.com	RSA	✗	+27823162664
David Bavin	Member/TE Connectivity	David.bavin@te.com	RSA	✓	+27784513506
Dr Hendri Geldenhuys	Deputy/ ESKOM	Geldenhuys.hendri@eskom.co.za	RSA	✗	+27846255522
Naomi Kariuki	Member/ KPLC	NGichuhiKariuki@kplc.co.ke	Kenya	✓	+254722816147

DISCUSSION ITEMS	BY WHOM	BY WHEN
1. Opening/Welcome		
<ul style="list-style-type: none"> • David Mbewe, acting convener opened the meeting and welcomed all members. 		
2. Apologies		
<ul style="list-style-type: none"> • Thabiso Phathe- No apology • Dr Hendri Geldenhuys- No apology • Mmatholo Mabotja-No apology • Uresh Singh – No apology • Patricia Ocan- Attended Board meeting • Gyavira Bwalya- Attended Board meeting 		
3. Approval of the previous minutes of the EWG meeting held on 18 October 2012 and Agenda		
<ul style="list-style-type: none"> • The agenda was approved and accepted by all present • Minutes were reviewed and approved as correct recording of proceedings of EWG meeting with the following correction <ul style="list-style-type: none"> ❖ Oungu ❖ To specify REA countries ❖ Correction of numbering ❖ 		

DISCUSSION ITEMS	BY WHOM	BY WHEN						
4. Confirmation of Working Group Office Bearers and changes								
<ul style="list-style-type: none"> • Convener : Gyavira Bwalya • Deputy Convener : Dr Hendri Geldenhuys • Secretary : Jacqueline Chauke 								
5. Confirmation of Active Working Group Members								
<ul style="list-style-type: none"> • To request the secretariat to communicate with ZESA and SNEL regarding membership in EWG <table border="1" data-bbox="191 711 1100 846"> <thead> <tr> <th data-bbox="191 711 646 756">Utility</th> <th data-bbox="646 711 1100 756">Last Attendance</th> </tr> </thead> <tbody> <tr> <td data-bbox="191 756 646 802">SNEL - DRC</td> <td data-bbox="646 756 1100 802">2010</td> </tr> <tr> <td data-bbox="191 802 646 846">ZESA - ZIMBABWE</td> <td data-bbox="646 802 1100 846">2010</td> </tr> </tbody> </table>	Utility	Last Attendance	SNEL - DRC	2010	ZESA - ZIMBABWE	2010	Jacqueline Chauke to take it up with Paul	Before next meeting
Utility	Last Attendance							
SNEL - DRC	2010							
ZESA - ZIMBABWE	2010							
6. PIESA Pilot Projects								
<ul style="list-style-type: none"> • SWER in Zimbabwe- 95% of the project is complete, On testing of electrodes, poor readings were found. This delayed the commissioning of the project. Correct measures in place currently to improve the readings and planned commission by end of June 2013. • Renewable Energy -Micro Grid Tanzania The interested investor withdrew, therefore project is on hold. 	Francis Nyikayaramba Robert M Semsella							
7. Overview of the PIESA Plenary Meeting								
Nothing was discussed								

DISCUSSION ITEMS	BY WHOM	BY WHEN
8. Specific Objectives of Working Group		
<ul style="list-style-type: none"> Complete SWER project and give a detailed report on challenges encountered- planned commission by end of June, 2013 To bring in University students on board to collect information of systems used within PIESA countries 	Francis Nyikayaramba Jacqueline Chauke to liaise with the deputy and PIESA office for feedback	30 June 2013 Before next meeting
9. EWG Action Plans for three year Strategic Planning 2012-2014		
<ul style="list-style-type: none"> Could not be discussed further, awaiting outcome of research to be done by University graduates. 	All members	
10. WG Training Courses		
<ul style="list-style-type: none"> Geographically Information System Training Scope of Training <ul style="list-style-type: none"> ❖ Overview ❖ What it can do ❖ Technical elements ❖ Databases ❖ Computing platforms ❖ Communications requirements (interface) ❖ Staff training> qualifications ❖ System design, software option and compatibilities ❖ Implementation, planning ❖ Extent of information collection ❖ 	All members Jacqueline Chauke to liaise with the Convener and PIESA office to organize training. Before the conference in Tanzania all information should be available regarding training	30 June 2013

DISCUSSION ITEMS	BY WHOM	BY WHEN								
11. WG Budget 2012-2014										
<ul style="list-style-type: none"> The budget below is only for training and excludes transport and accommodation costs. <table border="1" data-bbox="191 483 1094 659"> <thead> <tr> <th>Period</th> <th>Amount in Rands</th> </tr> </thead> <tbody> <tr> <td>2012</td> <td>30 000</td> </tr> <tr> <td>2013</td> <td>50 000</td> </tr> <tr> <td>2014</td> <td>70 000</td> </tr> </tbody> </table>	Period	Amount in Rands	2012	30 000	2013	50 000	2014	70 000		
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12. IERE international workshop Discussion										
<ul style="list-style-type: none"> Paper about lessons learned on the SWER project in Zimbabwe to be presented at the next Convention in Tanzania PIESA to liaise with SWER manufactures to attend PIESEA conferences 	<p>All members to assist Francis Francis to liaise with the secretariat about the paper.</p> <p>Jacqueline to liaise with the deputy for details of the manufactures and send to PIESEA for inviting them</p>	<p>31 August 2013 13 May 2013</p> <p>30 June 2013</p>								
13. Working group interaction between meetings										
<ul style="list-style-type: none"> Members are encouraged to comment on minutes sent and send any information that may benefit the utilities Members indicated that a full day is required for EWG meeting before presenting to the board. Members also requested to find out about the possibility of teleconferencing in their respective utilities so that matters can be discussed prior to the meeting 	<p>All members</p> <p>All members</p> <p>David Bavin</p>	<p>30 June 2013</p>								

DISCUSSION ITEMS	BY WHOM	BY WHEN
14. Report to the Board		
<ul style="list-style-type: none"> Nothing reported 		
15. Additional Items		
<ul style="list-style-type: none"> A need for earthing training was identified 	All members	
16. Date of next meeting		
<ul style="list-style-type: none"> End of June 2013 in Harare, Zimbabwe 	All members	End of June 2013
17. Closure		
<ul style="list-style-type: none"> Meeting closed at 15h00 		