

07-10 OCTOBER 2008 : SOUTH AFRICA

PROGRAMME FOR NON TECHNICAL LOSS REDUCTION WORKING GROUP

SCHEDULE	PROGRAMME	CHAIR BY
TUESDAY 07 OCTOBER 2008 – Working Group Meetings		
08h30	Registration & Refreshments	
09h00	Opening and Working Groups Plenary with COO (Paul van Niekerk)	
11h00	Mid morning Break	
11h30	Welcome remarks and introductions Review of the Term Of Reference for the WG – Overview Key Issues Recommendations made to the Board so far - Over view Business Plan for NTLR WG	W Kabwazi
13h00	Lunch	
14h00	Key Issue no 1 : Prepayment (Utility and affiliate reports) <ul style="list-style-type: none"> ▪ No of meters installed for far & future plans / projects ▪ Type of vending and features used ▪ Plans for split prepayment meters ▪ New developments / key issues 	C Mubemba
15h30	Mid afternoon Break	
15h45	Key Issue No 2 : Enhancement of service and meters security Progress reports on the adoption and challenges made in the implementation of new technologies such as : <ul style="list-style-type: none"> ▪ Use of concentric cables, Split prepayment meters, new seals, secure meter boxes and remote metering . 	Affiliate member
17h00	Day Closure	
18h30	Braai (Dinner)	

WEDNESDAY 08 OCTOBER 2008 – Working Group Meetings		
08h30	Registration & Refreshments	
09h00	<p>Key Issue no 3 : Capacity Building through training Report on progress made in the organisation of the Regional Training on Non Technical Loss reduction -Approve the training program, trainer and budget for submission to the Board.</p> <ul style="list-style-type: none"> ▪ Kafue Training Center ▪ Other future training needs <p>Report and share information on Share experiences utility DSM programs</p>	
11h00	Mid morning Break	
11h30	<p>Key Issue no 4 : Setting up of Regional Code of Practice and Procedures for meter reading , billing , inspections , energy audits etc</p> <ul style="list-style-type: none"> ▪ Adopt NRS code of Practice and Development of PIESA code of practice. <p>New Issues and Developments</p>	
13h00	Lunch	
14h00	Workgroups continue- Prepare reports for Board	
15h30	Mid afternoon Break	
SCHEDULE	PROGRAMME	VENUE
16h00	Wrap up joint Working Groups	
17h00	Session with COO (Paul van Niekerk) and Closure	
19h00-22h00	Dinner	Sunset Boma* to be confirmed
09 OCTOBER 2008 - Working Group		
	<p>Working Groups Technical Visit</p> <p><i>Large split prepayment installation or smart metering technology?</i></p>	To be advised
19h00	Open night for Working Groups and Working Group Convenors	Monte casino-Transport provided
09 OCTOBER 2008- Board Meeting		
09h00	Welcome refreshments	PIESA Secretariat Offices,
09h30	Board Meeting with Working Group Convenors in attendance	
11h00	Mid morning Break	
11h15	Board Meeting continues	
13h00	Lunch	
14h00	Board and Working Group Convenors meet Secretariat Staff	
15h00-16h00	Convenors meet with Paul van Niekerk to confirm procedures and roles	
19h00	Dinner for Board Members and invited Guests	Meat Company Montecasino

10 OCTOBER 2008- Annual General Meeting		
09h00	Registration and Refreshments	
09h30-11h00	Annual General Meeting	
11h00	Affiliates Members Forum	
12h30	Lunch	
13h30	Affiliates Forum continues (depends on how many Affiliates wish to present)	
15h30	Closure by PIESA Chairman- Briefing on 2009 PIESA Workshop	