

MINUTES OF ELECTRIFICATION WORKING GROUP MEETING

VENUE : EMPERORS PLACE, KEMPTON PARK, RSA

DATE : 18 OCTOBER 2012

Attendees:

Name	Organisation	Country	Contact Number
Jacqueline Chauke	Ekurhuleni AMEU	RSA	+27834431407
Francis Nyikayaramba	REA	Zimbabwe	+263772132110
David Mbewe	ESCOM	Malawi	+265999961066
Robert M Semsella	TANESCO	Tanzania	+255752758528
Thabiso Phate	LEC	Lesotho	+26658883407
Patricia Ocan	Umeme LTD	Ghana	+256772668163
Mmatholo Mabotja	Landis & Gyr	RSA	+27126453100
Gyavira Bwalya	ZESCO	Zambia	+260977142339
Benson B Ovngo	REA	Kenya	+254722805428
Uresh Singh	Reinhausen	RSA	+27823162664

Apologies:

Name	Organisation	Country	Contact Number
Hendri Geldenhuys	ESKOM	RSA	+27846255522

DISCUSSION ITEMS	BY WHOM	BY WHEN
1. Opening/Welcome		
Gyavira Bwalya, the convener opened the meeting and welcomed all members.		
2. Apologies		
2.1 Memory Nyoni-Francis is attending on behalf of Memory and REA will send a formal communication regarding the person that will be representing REA 2.2 Dr Hendri Geldenhuys		
3.Approval of the previous minutes of the EWG held on 21 May 2012 and Agenda		
The agenda was approved and accepted by all present Minutes were reviewed and approved as correct recording of proceedings of EWG meeting with the following correction a. Pg 1 Mr Phate instead of Phathe		
4. Confirmation of Working Group Office Bearers and changes		
WG Convener : Gyavira Bwalya Deputy Convener : Dr Hendri Geldenhuys Secretary : Jacqueline Chauke		
5. Confirmation of Working Group Members		
5.1 REA Kenya is now a member 5.2 ZESA , Zimbabwe 5.3 KPLC Kenya 5.4 SNEL DRC To request the secretariat to communicate with ZESA,KPLC and SNEL regarding membership.	Jacqueline Chauke to take it up with Paul	
6. PIESA Pilot Projects		
6.1 SWER in Zimbabwe- 80% of the project is complete, the full report is attached as an Annexure Zimbabwe will send to members a close up report that covers the experiences and challenges regarding the SWER project once it is complete. A detailed project plan that was used to be sent to the EWG secretary for circulation to the members	Francis Nyikayaramba	

6.2 Renewable Energy -Micro Grid Tanzania- The project is in the planning phase and funds must still be sourced.	Robert M Semsella	
6. Overview of the PIESA Plenary Meeting		
Nothing was discussed		
7. Specific Objectives of Working Group		
Complete SWER project and give a detailed report on challenges encountered- planned commission by end of the year, 2012 To bring in University students on board to collect information of systems used within PIESA countries		
8. EWG Action Plans for three year Strategic Planning 2012-2014		
Could not be discussed further, awaiting outcome of research to be done by University graduates.		
8. WG Training Courses		
GIS Training Scope of Training ❖ Overview ❖ What it can do ❖ Technical elements ❖ Databases ❖ Computing platforms ❖ Communications requirements (interface) ❖ Staff training> qualifications ❖ System design, software option and compatibilities ❖ Implementation, planning ❖ Extent of information collection	All members	2 days prior to working group meeting
9. WG Budget 2012-2014		
The budget below is only for training and excludes transport and accommodation costs.		
2012	R30 000	
2013	R50 000	
2014	R70 000	
10. IERE international workshop Discussion		
Paper about lessons learned on the SWER project in Zimbabwe to be presented at the next Convention in Tanzania		

PIESA to liaise with SWER manufactures to attend PIESEA conferences		
11. Working group interaction between meetings		
<p>Members are encouraged to comment on minutes sent and send any information that may benefit the utilities</p> <p>Members indicated that a full day is required for EWG meeting before presenting to the board.</p> <p>Members also requested to find out about the possibility of teleconferencing in their respective utilities so that matters can be discussed prior to the meeting.</p>		
12. Report to the Board		